

Required Documents for Student Group Insurance Claim Application

1. Original **medical certificate** issued by the hospital.
2. Original and copy of **medical receipt** (If photocopied, the copy must be stamped by the hospital).
3. Proof of **tuition payment** for the semester in which the incident occurred.
4. A copy of the **bankbook cover** (the page showing the account number) — either a bank or post office account is acceptable.
5. For international students (with ARC), a copy of the **front and back** of the **ARC**.
6. Completed **insurance claim application form**.